



AUCTION DONOR FORM

St. Monica School Auction Committee

5950 Geary Blvd., San Francisco, CA 94121

Tel: (415) 751-9564 Fax: (415) 751-0781

Email: fundraising@stmonicasf.org

Tax I.D. 94-1156795

Date of Donation: _____

DONOR OR COMPANY NAME : (as it will appear in Catalog) _____

DONOR CONTACT (will not appear in Catalog) _____

ADDRESS _____ CITY _____ ZIP _____

PHONE _____ FAX _____ EMAIL _____

School Family Contact _____

PLEASE FILL IN APPROPRIATE BOXES BELOW

DONATION INFORMATION

ESTIMATED FAIR MARKET VALUE \$ _____

TYPE: Merchandise Gift Certificate Tickets Service Special Offering

PRINT a description of your donation, as you would like to appear in the catalog. PLEASE BE SPECIFIC.

DESCRIBE any restrictions, expirations, special conditions or specific instructions for the donation.

DELIVERY: Donation is enclosed/attached Donation will be delivered to SMS on _____ (date)

Certificate enclosed – Expiration Date: _____

FEBRUARY 17, 2012 - IS THE DEADLINE TO RECEIVE GIFTS & CERTIFICATES AT ST. MONICA TO BE INCLUDED IN THE AUCTION PROGRAM

ADVERTISE IN AUCTION PROGRAM

The Auction Program is 5.5 x 8.5 inches. Please provide black/white art files in High Resolution PDF, JPEG or TIF format and email to fundraising@stmonicasf.org OR send back a business card with this form. Deadline is February 17, 2012.

INSIDE COVER \$250

FULL PAGE \$150

HALF PAGE \$80

QUARTER PAGE \$40

Please enclose check payable to: **St. Monica School**

§ Please return original with donation and make a copy for your records. §
Donor acknowledges that no goods or services were received in return for their donation listed on this receipt.
The values of the goods you are donating are the responsibility of you, the donor, to determine.